

Meeting Minutes
Board of Trustees of Mount Vernon Unitarian Church
13 July 2010

Board members present:

Joan Darrah, Board Chair
Becky Brandt, Board Vice-Chair
Dan Cohen
Tamara de la Camp, Program Council Convener
Bill Alsmeyer-Johnson
Peg Bartel
Al Robbert
Keith Brophy

Board members absent:

Lisa Gillispie, Secretary
Ian Anderson, Youth Representative
Al Erickson, Treasurer
Reverend Kate Walker, Minister

Others present:

Branka Bijelovich, Church Administrator
Jeanne Gayler and Vince Patton,
Aesthetics Committee
Nina Tisara

The meeting was called to order at 7:20 p.m.

1. Peg Bartel opened the meeting by lighting the chalice and sharing inspirational words.
2. Minutes of June BoT meeting were approved by consent.
3. Election of BOT officers: Joan Darrah as Chair, Becky Brandt as Vice Chair, Lisa Gillispie as Secretary, Tamara de la Camp as Program Council Convener and election of Al Erickson as Treasurer and Joan Wamsley as Assistant Treasurer were approved by consent.
4. Appointment of Ron Brandt to Unitarian Universalists for Social Justice (UUSJ) Board as Al Robbert's replacement was approved by consent.
5. Membership Development Charter and Personnel Advisory Committee Charter were approved by consent.
6. Al Robbert presented the financial report:
Total expenses for 2009-10 are approximately \$25,000 lower than expected resulting in an overall deficit of \$52,557 for the year. Our 2010-2011 budget shows a deficit of approximately \$67,000, but this figure might be reduced by reexamining expense items that were under spent in 2009-2010. Currently 90% of 2009-2010 stewardship commitments have been paid.

Requests for expenditures are to be presented to the finance committee for approval.

7. Items discussed and/or reported included:

- Proposal for approval of BOT minutes- Minutes prepared and distributed in draft NLT weekend after each BOT meeting. Comments accepted until Friday PM of second weekend at which point minutes become final and approved with BOT chair concurrence (note: Reply All with comments). Approved minutes sent out to BOT members/posted on web with all attachments by Monday, day 13 after board meeting.

- Thanks to Bill Alsmeyer-Johnson for creating the BOT@MVUC distribution list.

- Resources and Vision Task Force (RAV-T) update – Becky reported that the RAV-T is beginning a 2-year comprehensive look at: stewardship, communications, membership, involvement and our budget. We have contracted with UUA consultant, Larry Wheeler, to help guide us in the process. He will be at MVUC on July 24th for a meeting with the following agenda:
 - Saturday, July 24: 9:00 - 11:00 am – From Visitor to Member
 - Saturday, July 24: 11:00 – 11:30 am – Elements of a Successful Planned Giving Program
 - Saturday, July 24: 1:00 - 4:00 pm: Fall Revisit 2010-11 Annual Financial Commitments and 2011-12 Annual Pledge Drive

- A Leadership reception is planned - potentially on September 11th
- The Ingathering Picnic will be on September 12th at 5:00 p.m.
- Board members were asked to review the Fair Share guide with a goal in mind
- Board members may be asked to be visiting stewards during the Fall Revisit campaign
- A meeting is scheduled on July 28th – at 7:00 p.m. to 8:30 p.m. with Sue & Howard Lamb regarding our Strategic Plan (the 5 BOT goals – with measurable tasks and timelines).
- Jeanne Gayler and Vince Patton presented a model of a proposed new stage from the Aesthetics Committee (including seating area for 30 choir members; a wheelchair ramp; and acoustical backdrops). Al Robbert has agreed to be the BOT liaison to the Aesthetics committee for consideration of the new stage and Jeanne Gayler has agreed to obtain bids for the stage.

Items pending for August BOT meeting:

- Discussion regarding the contract with Fort Hunt Preschool.

The meeting was closed by the recitation of the MVUC covenant and was adjourned at 8:50 p.m.
 The next regularly scheduled Board meeting will be on August 10, 2010 at 7:00 p.m.

Respectfully submitted,
 Becky Brandt

MOUNT VERNON UNITARIAN CHURCH

Fiscal Year 2009-2010 Revenue & Expenses

As of June 2010, 100% of the year

Account	ACTUAL Jul.-May	ACTUAL June	ACTUAL To Date	ANN Budget	Percent of Budget
REVENUE					
4100	325,345	47,060	372,405	385,000	96.73%
4200	18,452	1,149	19,601	19,000	103.17%
4300	24,847	2,290	27,137	28,472	95.31%
4390	72,505	12,625	85,130	145,000	58.71%
4400	10,795	47	10,842	10,075	107.61%
4500	2,324	20	2,345	800	293.10%
TOTAL INCOME	454,268	63,192	517,460	588,347	87.95%
EXPENSES					
5000	6,538	302	6,840	10,000	68.40%
5100	3,402	23	3,425	4,000	85.61%
5200	51		51	300	17.00%
5300	24,802	1,615	26,417	28,026	94.26%
5400	173	150	323	450	71.78%
5490	300		300	300	100.00%
5500	251		251		
5520	0		0	700	0.00%
5540	0		0	600	0.00%
5590	200		200	0	
5600	0	66	66	800	8.25%
5700	8,939	637	9,576	15,812	60.56%
6100	9,162	552	9,714	14,025	69.26%
6155	35,588	3,250	38,838	40,000	97.10%
6200	3,263	254	3,517	5,000	70.34%
6300	0		0	0	
6400	6,243	775	7,018	10,000	70.18%
7000	4,290	30	4,320	6,100	70.82%
7200	46,358	2,572	48,930	56,800	86.14%
7300	26,395	1,709	28,104	29,500	95.27%
8100	0		0		
8110	97,585	8,155	105,740	104,316	101.36%
8129	8,361	1,487	9,848	0	
8130	191,228	15,689	206,917	211,590	97.79%
8200	15,110	1,220	16,330	16,836	96.99%
8300	0		0		
8320	16,816	1,735	18,551	16,719	110.96%
8330	22,688	2,043	24,731	22,861	108.18%
9000	12		12		
TOTAL EXPENSES	527,755	42,263	570,018	594,735	95.84%
NET REVENUE(EXPENSES)	-73,487	20,929	-52,557	-6,388	

MOUNT VERNON UNITARIAN CHURCH BUILDING FUND
June 30, 2010

Balance brought forward		1,063,369.83	
Received in April 10	JUNE	150.00	
Interest fm B & H	Interest	91.92	1,063,369.83
Interest in McLughlin	Income	2.02	
Total received for Building Fund (includes interest)		243.94	
TOTAL		1,063,613.77	

EXPENSES:

B & H Line of credit		265,000.00	
Campaign		16,845.36	
Consultant		22,010.00	
Architect, Engineers & Contractors		280,160.27	
Permits, fees		14,772.00	
Stained Glass Window		4,758.83	
Miscellaneous		980.90	
Total Expenses to Date		604,527.36	604,527.36
NET Funds on Hand for Building			\$459,086.41

6:09 PM
 07/02/10
 Cash Basis

MT VERNON UNITARIAN CHURCH
Balance Sheet
 As of June 30, 2010

	Jun 30, 10
ASSETS	
Current Assets	
Checking/Savings	
1000 · BHBT - Checking Account (00-81270-6)	17,422.83
1998 · CD B&H #11834544	101,593.12
1999 · BHBT - Money Market Account (00-81194-7)	55,277.53
Total Checking/Savings	174,293.48
Other Current Assets	
1350 · Due from IRS	3.51
Total Other Current Assets	3.51
Total Current Assets	174,296.99
Fixed Assets	
1501 · Land	1,220,900.00
1502 · Buildings	1,717,000.00
Total Fixed Assets	2,937,900.00
Other Assets	
1310 · Endowment Fund Investments	692,965.89
1320 · Memorial Walks Fd Investments	40,942.00
1330 · Windmill Fund Investments	49,657.00
1340 · Building Fund	459,086.41
Total Other Assets	1,242,651.30
TOTAL ASSETS	4,354,848.29
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
2010 · Citibusiness MC	-967.62
Total Credit Cards	-967.62
Other Current Liabilities	
2100 · Short Term Liabilities	
2101 · Grocery Scrip (Grocery Scrip)	810.47
2104 · Intergenerational (Intergenerational events income an...	310.64
2111 · RE Course fees (Payments and receipts for books & o...	-56.68
2140 · Prof Expenses Minister	65.20
2142 · Prof Expenses Dir Music	2.00
2170 · Special Collections	1,181.25
Total 2100 · Short Term Liabilities	2,312.88
2191 · Deposits/Refunds	-750.00
2200 · Payroll Liabilities	
2202 · Due to/from Employee	-112.58
2210 · Health Plan Withholdings	
Church Administrator	-0.01
Director of Music	-127.45
Director of Religious Education	78.67
Parish Minister	98.64
2210 · Health Plan Withholdings - Other	-2,452.66
Total 2210 · Health Plan Withholdings	-2,402.81
2211 · Minister Life & Disability	112.67
2215 · Other Group Insurance	112.74
2220 · Payroll Tax Withholdings	
DC w/h	287.79
Federal w/h	5,067.42
Medicare w/h	-409.49
Social Security w/h	-1,754.61
VA w/h	711.50
Total 2220 · Payroll Tax Withholdings	3,902.61

6:09 PM
 07/02/10
 Cash Basis

MT VERNON UNITARIAN CHURCH
Balance Sheet
 As of June 30, 2010

	Jun 30, 10
2230 · MVUC Payroll Taxes	
Employer Medicare	-409.50
Employer Social Security	-1,754.58
2230 · MVUC Payroll Taxes - Other	-239.62
Total 2230 · MVUC Payroll Taxes	-2,403.70
2240 · Employee Pension Contributions	
Minister's Pension Contribution	1,482.10
Office Mgr Pension Contribution	8,750.00
2240 · Employee Pension Contributions - Other	-8,350.00
Total 2240 · Employee Pension Contributions	1,882.10
2245 · MVUC Pension Contributions	2,485.77
2246 · MVUC Health Plan Contributions	
DRE Health	487.25
Minister's health	-0.01
Total 2246 · MVUC Health Plan Contributions	487.24
Total 2200 · Payroll Liabilities	4,064.04
Total Other Current Liabilities	5,626.92
Total Current Liabilities	4,659.30
Long Term Liabilities	
2500 · DESIGNATED FUNDS	
2501 · YRUU	1,782.50
2504 · Music Fund - Gifts & Memorials	441.53
2505 · Partner Church	
General	2,549.08
Scholarships	60.86
Total 2505 · Partner Church	2,609.94
2508 · Social Justice	1,423.84
2509 · RE Special Projects	4,112.32
2510 · Boston Trip	-15.57
2511 · SBA Reserves	7,573.65
2513 · Playground	5,323.74
2514 · Social Justice Disaster Relief	293.46
2516 · Chapel Aesthetics	1,043.01
2518 · Green Sanctuary	534.70
2520 · Property Major Maint (PMM)	104,740.55
2525 · NOVA LUUP	123.34
Total 2500 · DESIGNATED FUNDS	129,987.01
Total Long Term Liabilities	129,987.01
Total Liabilities	134,646.31
Equity	
3001 · OPERATING FUND BALANCE	2,989,783.29
3200 · OTHER FUNDS BALANCES	1,242,651.30
3900 · Retained Earnings	52,586.00
Net Income	-64,818.61
Total Equity	4,220,201.98
TOTAL LIABILITIES & EQUITY	4,354,848.29